

PLUM COMMUNITY LIBRARY

Board of Trustees Meeting

April 16, 2024

Present: Stephen Bullick, Pam Calfo, Alex Kozora, Board Emeritus Member Dee Marsalese, Lannie McCutcheon, Amy McShane

Absent: Sara Brown, Katie McGregor, Leigh Anne Rethage, and Kara Pilarski (PBSD)

- 1) Call to order
 - Meeting was called to order a 6:35 pm by Steve Bullick.
 - Welcome Dave Soboslay (Plum Borough Manager)
- 2) Approval of minutes of previous meeting March
 - Motion to adopt Lannie McCutcheon, second Alex Kozora
- 3) Reports:
 - Financial reports March
 - Best Book Sale the library ever had.
 - Motion to adopt Alex Kozora, second Lannie McCutcheon
 - Director's Report
 - Library Giving Day – postcards went to current donors (about 300), email campaign, social media campaign. Amount donated almost \$2,000.
 - Final copy of audit received
 - Pam presented to the Chamber of Commerce, also helped plan the Plum Career Day
 - New computers are coming on Monday provided by RAD, signage will be up that computers will be down until noon.
 - Amount of library card holders has increased. In March about 50 Plum SD staff signed up for library cards.
 - Boro Report
 - Increase in funds from council to the library
 - Lease agreement with Foothills - look at lease in fall, look for ways to partner with them
 - Pam asked about new signage for the library when the logo is finished. Pam and Dave Soboslay will talk more about it when the logo is ready.
 - Last week the Council did a proclamation for National Library Week
 - PBSD
 - On April 26 Pam and Taylor are meeting with school librarians face to face
 - Kindergarten will be getting library cards in the next couple of weeks
 - Amber and Taylor will be visiting end of year celebrations held in the elementary schools
- 4) Correspondence, communications, and public comments
 - None
- 5) Unfinished business
 - Fundraising
 - Cost of Sarris candy will be increasing but Pam has made a large order before the price goes up. We should be good with merchandise until summer.

- Logo Development
 - Pam is beginning work with local company out of Greensburg (Redprint LLC)
- Report out for National Conference
 - April 2-5 – Pam attended PLA conference, would like to take more staff in future if possible
 - Next conference in Minnesota in 2 years
- Financial
 - Meeting with Mike Wargo – Financial Advisor
 - Able to get CDs through him
 - Board decided to start with \$40,000
 - Recommends purchasing treasury bonds
 - Offer through S&T
 - Money Market – offered a special rate
 - Pam and Lannie will meet to come up with recommendations for the board, talk to Mike Wargo, and present to the board at the next meeting
- 6) New Business
 - Investment Policy – this was pushed back to the next meeting in May
- 7) Announcements
 - None
- 8) Adjournment
 - Motion to end the meeting Alex Kozora, second Lannie McCutcheon at 7:21 pm.

Next meeting: May 21, 2024